

**BY LAWS  
OF  
MARTIN COUNTY REPUBLICAN EXECUTIVE COMMITTEE**

**ARTICLE I  
OFFICES**

The principal office of the Martin County Republican Executive Committee (hereinafter the "Executive Committee") in the State of Florida shall be located in Martin County, Florida.

**ARTICLE II  
COMMITTEE MEMBERS**

SECTION 1. Bi-Annual Reorganization Meeting. The bi-annual reorganization meeting of the Executive Committee shall be held in December of each even numbered year, for the purpose of electing officers and for the transaction of such other business as may come before the meeting. The date of the meeting in such December, shall be set by Committee Chairman, with written notice to all Committee Members given at least ten (10) days in advance of such meeting, the time of notice being determined by the date such notice is placed into the United States Mails, postage prepaid.

Members in good standing of the Executive Committee, may place their name in consideration for the Executive Board Offices of Chairman, Vice-Chairman, Secretary and Treasurer.

SECTION 2. Special Meetings. Special meetings of the Executive Committee, for any purpose or purposes, unless otherwise prescribed by statute, may be called either by the Chairman or by the Executive Board and also shall be called by the Chairman upon the written request of not less than Twenty (20%) percent of all the Members of the Executive Committee entitled to vote at the meeting. Business transacted at a special meeting shall be confined to the purposes stated in the notice of the meeting.

SECTION 3. Place of Meeting. The Chairman and Executive Board may designate any place, within Martin County, State of Florida unless otherwise prescribed by statute, as the place of meeting for any meeting called. If no designation is made, the place of meeting shall be the principal office of the Executive Committee in Martin County, Florida.

SECTION 4. Notice of Meeting. Written notice stating the place, day and hour of the meeting and, in case of special meeting, the specific purpose or purposes for which the meeting is called (a general purpose shall not be sufficient for a special meeting notice), shall be given not less than ten (10) days before the date of the meeting, unless otherwise prescribed by statute.

SECTION 5. Voting Lists. The Secretary of the Executive Committee, having control of the record books for Members of the Executive Committee, shall make, at least ten (10) days before each meeting of Committee Members, a complete list of the Committee Members entitled to vote at such meeting of Committee Members. Such list, for a period of ten (10) days prior to

such meeting, shall be kept on file at the principal place of business of the Executive Committee and shall be subject to the inspection of any Executive Committee Member during usual business hours, and shall also be produced and kept open at the time and place of the meeting.

SECTION 6. Quorum. Forty percent (40%) of the Members of the Executive Committee entitled to vote shall constitute a quorum at a meeting of Committee Members.

SECTION 7. Proxies. There shall be no use of proxies by the Martin County Republican Executive Committee

SECTION 8. Vacancies. A candidate for a vacancy on the Executive Committee shall complete an application for membership and attend two (2) regular Executive Committee meetings within a three (3) month period. The Membership Committee shall verify the prospective member's Republican Party registration within fifteen (15) days of receiving the application. If the candidate has not indicated a sponsor on the application, the Chairman shall assign one. The Membership Committee will issue the Precinct Member's Tutorial Program and review it with the applicant. Candidates shall submit a statement verifying they have reviewed and understand the program at their second Executive Committee meeting. If all prerequisites have been met, the Executive Committee shall vote upon the application prior to the adjournment of the candidate's second meeting. The vote shall be by a majority of a quorum of the full Committee. The effective date shall be that on which the Secretary of the Executive Committee registers the candidate's qualifying oath after it has been executed by the new member with the County Supervisor of Elections. The Chairman, or his or her designee, shall also forward the new member's Republican Party loyalty oath to the State Chairman within thirty (30) days of the effective date.

SECTION 9. Alternates. There may be as many alternate county committee members as there are duly elected members in each precinct. Alternate members shall not vote, except in the absence of the member they duly represent. Each alternate member shall possess the qualifications required of the member represented and shall be elected by the Executive Committee.

Upon the election of an alternate committee member by the county committee, there shall be a designation as to which precinct committeeman or woman they shall represent as an alternate. Only alternate committeewomen may serve as alternate to a precinct committeewoman and only alternate committeemen may serve as alternate to a precinct committeeman. Whenever the so-designated precinct committeeman or precinct committeewoman is absent, the alternate may vote in their place.

### **ARTICLE III** **COMMITTEES**

SECTION 1. Executive Board. The Executive Board of the Executive Committee shall be referred to as the Executive Board. There shall be nine (9) members of the Executive Board. Those persons who shall be members of the Executive Board are: Chairman; Vice-Chairman; Secretary; Treasurer; State Committee Man; State Committee Woman; and three members (not alternates) of the Executive Committee nominated by the above named members of Board and approved by the membership of the Executive Committee at the next regular meeting.

A. Authority of Executive Board. The Executive Board is vested with all rights of the Executive Committee, and is authorized to act fully and completely in its stead and on its behalf, in all matters that may be brought before it between meetings of the Executive Committee. The Executive Board shall keep minutes of its proceedings and such minutes shall be available to every member of the Martin County Executive Committee.

B. Meetings. Meetings of the Executive Board shall be held as needed to discharge its duties and functions. A meeting of the Executive Board may be called by the Chairman or any three (3) members of the Executive Board on notice of three (3) days or, in an emergency set-forth in the Minutes, on less notice. No member of the Executive Board shall vote by proxy. A quorum for any Executive Board meeting shall be a majority of the members of the Executive Board. Meetings of the Executive Board shall be open to any Member of the Executive Committee who desires to attend; however, no such attendee shall be a voting member of the Executive Board on account of such attendance. The Chairman may invite such chairs and presidents of Republican affiliated organizations in Martin County as the Chairman determines appropriate to attend Executive Board meetings.

SECTION 2. Establishment of Standing Committees. The Executive Committee hereby establishes the “Standing Committees” for the purposes stated:

1. Membership.
2. Voter Registration.
3. Resolutions and Rules.
4. Finance Committee.
5. Audit Committee.
6. Candidate Relations Committee
7. Platform Committee

A. Standing Committee Members. Standing Committees shall be composed of duly registered Republican voters residing in Martin County, Florida who, unless stated in the governing section hereof to the contrary, shall be Members of the Executive Committee as a condition of appointment and continuation as a Standing Committee Member. The Chairman of the Executive Committee shall be an ex-officio member of each Standing Committee. The Chairman shall nominate qualified persons to be the members of each Standing Committee. The nominees of the Chairman shall become a member of the Standing Committee upon approval of the nomination by vote of a majority of a quorum of the Executive Committee at any regular meeting, or special meeting (when included in proper notice of such meeting). The Chairman of each Standing Committee shall be appointed by the Chairman of the Executive Committee from among those nominees approved by the vote of the Members of the Executive Committee.

B. Term of Standing Committee Membership. Each nominee and approved member of a Standing Committee shall serve a term coincident with the term of the Officers of the Executive Committee unless stated in the governing section hereof to the contrary.

C. Meetings Are Open. All meetings of each Standing Committee shall be open to all Members of the Executive Committee to attend; however, voting shall only be by duly appointed members of each Standing Committee. The business and affairs of each Standing Committee shall be subject to the approval of the Members of the Executive Committee.

D. Candidate Guidelines. All Candidate guidelines, as proposed by the Candidate Relations Committee and approved by the Executive Committee shall be incorporated as a part of these By-Laws as if contained in this document.

SECTION 3. Membership. The Membership Committee shall consist of as many members as determined by the Chairman. The Membership Committee shall have the following duties and responsibilities:

A. Processing of Membership Applications. The Membership Committee shall review applications for membership in the Executive Committee, and report to the Executive Committee that the applicant meets the requirements of Florida Statutes, the Party Rules of Procedure of the Republican State Executive Committee, the State Republican Model Constitution, and the Bylaws of the Martin County Republican Executive Committee.

B. Identify Qualified Candidates. The Membership Committee will have a principal responsibility to recruit and identify candidates for membership on the Executive Committee for any vacancies upon the Executive Committee.

C. Records. The Membership Committee shall furnish the Secretary records of members as to oaths, qualifications and other information as reasonably determined.

D. Training Programs. The Membership Committee will develop and maintain the *Precinct Committee Member's Tutorial Program* for issuance to applicants for membership. The Program will contain information essential to Republican Party principles, operations of the Executive Committee and its relationship to the Republican Party of Florida; and the obligations and responsibilities which are expected of Executive Committee Members.

SECTION 4. Voter Registration. The Voter Registration Committee shall consist of as many members as determined by the Chairman. The Voter Registration Committee shall undertake reasonable programs identified by it and the Executive Committee that will enhance registration to Republican Party affiliation and provide contact with newly registered Republican voters.

SECTION 5. Resolutions and Rules Committee. The Resolutions Committee shall consist of as many members as determined by the Chairman. The Resolutions Committee shall be responsible for the receipt and delivery of resolutions for action by the Executive Committee. Compliance with the rules governing Resolutions shall be an oversight responsibility of the Resolutions Committee.

SECTION 6. Finance Committee. The Finance Committee shall consist of a number of Republicans as determined by the Chairman. Not all members of the Finance Committee are required to be members of the Executive Committee, as provided below. The Finance Committee will operate to raise funds to assist with the operation of the Executive Committee, and such Republican activities sponsored by the Executive Committee as are identified.

A. Membership. At least two (2) of the Finance Committee members shall be members of the Executive Committee. Other persons, who meet the requirements for membership on the Executive Committee (other than the requirements for vote onto the

Executive Committee and attendance at Executive Committee meetings), shall be qualified to serve on the Finance Committee upon nomination by the Chairman and approval of the Executive Committee as hereinbefore provided.

SECTION 7. Audit Committee. The Audit Committee shall consist of up to three (3) members as determined by the Chairman and shall be responsible for conducting the Annual Audit of the Martin County Republican Executive Committee as required under Party Rules.

SECTION 8. Candidate Relations Committee. The Candidate Relations Committee shall consist of up to seven (7) members as determined by the Chairman. The Candidate Relations Committee shall be responsible for preparing "Candidate Guidelines" as set forth in Article III, Section 2 D for approval of the Executive Committee. The Committee shall also be responsible for informing candidates as to the contents of the "Candidate Guidelines: either by meeting with the candidate, where appropriate, or by mail. Any Member of the Candidate Relations Committee shall excuse herself or himself from a meeting with a candidate for an office, if that member is openly supporting another candidate for that office, without regard to district distinction.

SECTION 9. County Platform Committee. The Platform Committee Members shall consist of all Past Chairmen of the Executive Committee (if a current member in good standing of the Executive Committee), the current Chairman, Vice-Chairman, the State Committeeman and State Committeewoman, the Secretary and the Presidents of all RPOF Chartered organizations in Martin County, or their designated representatives (for chartered organizations only). Notwithstanding Article III, Section 2.A, the Platform Committee shall elect its own chair.

The Platform Committee will coordinate the development of a document that reflects the views and philosophy of the Martin County Republican Party and will include a statement of principles and policy positions that are consistent with grassroots contributions. The Platform Committee will review and amend the platform (as is necessary) at the beginning of each new Platform Committee's term. Amendments to the Platform may be made through a Report and Recommendation of the Platform Committee after no less than one (1) Platform Committee meeting, for which advance notice shall be made in order for any Executive Committee member to attend and provide comment. The Report and Recommendation must then be approved by the Executive Committee at a duly-noticed meeting, with approval by a two-thirds (2/3) majority of those in attendance, provided that the two-thirds (2/3) vote represents at least a simple majority of the entire Executive Committee.

SECTION 10. Resignation. Any Standing Committee member may resign at any time by giving written notice to the Executive Committee, the Executive Board, or the Chairman. The resignation of any Standing Committee member shall take effect when the notice is delivered unless the notice specifies a later effective date, in which event the Chairman (with the approval of the Executive Committee) may fill the pending vacancy before the effective date if they provide that the successor does not take office until the effective date.

SECTION 11. Vacancies. Any vacancy occurring in a Standing Committee may be filled as provided for initial membership. A Standing Committee member elected to fill a vacancy shall be elected for the unexpired term of his predecessor in office. Any Standing Committee positions

to be filled by reason of an increase in the number of members may be filled in the normal manner for vacancies.

SECTION 12. Ad Hoc Committees. The Chairman of the Executive Committee shall appoint such committees of limited duration as the Chairman might determine to be needed for any activity authorized for the Executive Committee and report the appointment of such committees and membership at the next Executive Committee meeting. Members of Ad Hoc committees need not be approved by the Members of the Executive Committee.

#### **ARTICLE IV** **REMOVAL OF A COMMITTEE MEMBER FROM OFFICE**

SECTION 1. Removal for Cause. Any Committee Member or officer may be removed from office for cause upon a two-thirds (2/3) vote under the provisions of Article V of the RPOF Model County Constitution. An example of an action constituting cause for removal of a member would be failure to adhere to the loyalty oath.

A. Multiple Absences. A Committee Member who is absent for three (3) consecutive meetings without a valid excused absence shall be removed from the Committee as of the date of the third consecutive missed meeting.

B. Excused Absences. Prior to missing such third consecutive meeting, any member may request, in writing, that an absence be excused indicating the reason for such absence. Excused absences may be granted by the membership of the Executive Committee by a majority vote of the Members present at a duly called meeting. Once granted the excused absence, that committee member shall be treated as present only for the purpose of meeting attendance requirements. Authorization to grant such excused absences may not be delegated by the Executive Committee.

#### **ARTICLE V** **ENDORSEMENTS**

SECTION 1. The Executive Committee reserves the right to endorse candidates in all party primaries and non partisan races in accord with the following rules:

A. Endorsements may be considered by the Executive Committee in any election cycle.

B. Before any such endorsement may be considered under this Section, a motion to allow endorsements in the current election cycle must be passed by an affirmative vote of seventy-five percent (75%) of members present at a duly-called meeting. Such affirmative vote must also qualify as a majority of voting members of the Executive Committee.

C. After endorsements are approved as described in Paragraph B of this Section, the Committee may then endorse a specific Republican candidate in a primary or non-partisan election by a seventy-five percent (75%) affirmative vote of those present and voting at a duly-called meeting and also providing that the total affirmative vote represents a majority of the full committee

D. The members of the Executive Committee and all registered Republican candidates in the race for which endorsement is sought must be notified by U.S. Mail, electronic mail or FAX, as required by statute or rule, that an endorsement vote will be considered. It shall be the responsibility of the Chairman of the Republican Executive Committee to ensure the notification has been delivered at least ten (10) days before the vote for endorsement.

E. All Votes to endorse a specific candidate shall be made by secret ballot.

F. Once the Committee has voted to consider endorsements, the following procedures shall be followed in any vote to endorse a candidate in a particular election; any member of the Executive Committee who wishes the Membership to consider endorsement of a particular candidate shall present in writing to the Executive Board of the Executive Committee a request to propose endorsement of a candidate at the next Executive Committee meeting. The request shall be accompanied by a written consent by the candidate that the candidate will accept the endorsement of the Executive Committee if granted. Such proposal shall be submitted to the Executive Board in time for the Executive Board to include the information in their notice of the next Executive Committee meeting.

G. All candidates in other races will be considered as being equally qualified and receive equal support from the Executive Committee in accordance with the Candidate Guidelines.

H. While any individual, member of the Executive Committee, other than the Chairman, may endorse a Republican Candidate in a primary election, they may not use the official stationary of the Executive Committee in making such an endorsement, unless the Executive Committee has made such an endorsement as authorized under these By Laws and the endorsement is consistent with the Committee's action.

I. Neither the Executive Committee Chairman nor anyone gainfully employed by the Executive Committee shall endorse, support or contribute to the campaign of any Republican in a campaign, unless such candidate has been properly endorsed by the Executive Committee under the provisions of these By Laws.

J. Candidates may, but are not required to, seek endorsement by the Executive Committee. Should circumstances arise that either the candidate or the Executive Committee determine that the endorsement is no longer appropriate, the endorsement shall be withdrawn. Upon recommendation of the Executive Board, the Executive eCommittee reserves the right to withdraw an endorsement by a seventy-five percent (75%) vote of those present and voting at a duly called meeting, providing that the total affirmative vote represents a majority of the full committee and provided that a notice of intent to withdraw an endorsement shall be mailed to the committee and the candidate at least ten (10) days prior to said meeting.

## **ARTICLE VI** **RESOLUTIONS**

This form procedure and adoption of resolutions shall be as follows:

A. Resolutions on Prior Notice. A proposed resolution, submitted in writing to the Executive Committee prior to the meeting and transmittal of the meeting notice, and circulated to the members in the meeting notice, shall be presented at the next duly called meeting of the Committee. The resolution shall be adopted only upon the affirmative vote of two-thirds (2/3) of those in attendance when there is a quorum present. Any amendment offered at the meeting of the proposed resolution that substantially or materially alters the object or purpose of the resolution shall render the proposed resolution to be treated as if it were made without prior notice. Such determinations regarding alteration shall be made by the Chairman or presiding officer.

B. Resolutions Without Prior Notice. A proposed resolution may be submitted in writing at any regular meeting without prior notice; the presenter shall provide adequate copies of the written proposed resolution for all persons in attendance. Passage of such proposed resolution shall require the affirmative vote of two-thirds (2/3) of the full Committee.

C. Resolutions in Conflict With the Party Platform. No resolution which conflicts with the Platform of the Republican Party of Florida or of the national Republican Party shall be approved by the Martin County Executive Committee.

## **ARTICLE VII** **PARLIAMENTARY AUTHORITY**

SECTION 1. Robert's Rules. The latest revision of "Robert's Rules of Order Newly Revised" shall be recognized as the authority governing the rules of procedure, except as otherwise limited by the laws of the State of Florida, the Rules of Procedure of the Republican Party of Florida, the Constitution of The Republican Party of Florida and the constitution and the by-laws duly adopted by the Martin County Executive Committee.

## **ARTICLE VIII** **CHARTERED ORGANIZATIONS**

SECTION 1. All clubs, organizations and other activities in Martin County using the name, abbreviation or symbol of the Republican Party shall be established under the provisions of Rule 1, Party Rules of Procedure, Republican State Executive Committee of Florida; and operate under the oversight of the Executive Committee. The officers of each organization shall submit their constitution and/or bylaws for review by the Executive Committee prior to forwarding to the County Chairman and State Committee persons for submission of the initial application for charter from the State Committee and for review by January 31st in odd numbered years thereafter.

## **ARTICLE IX** **AMENDMENTS**

SECTION 1. These By-Laws may be altered, amended or repealed and new Bylaws may be adopted by the Executive Committee or by the Committee Members, by a majority vote of the full membership of the Executive Committee. Amendment of the By-Laws shall be proposed in writing and shall be sent to all Members together with notice of the meeting as a condition precedent to the consideration of such amendment.

**ARTICLE X  
STATE PARTY AUTHORITY**

SECTION 1. Final Authority. Final Authority in all Republican Party matters and in the Party Organization and/or government not specifically delegated by Florida Statutes shall vest in the Republican State Executive Committee.

SECTION 2. Delegated Authority. Authority of the Martin County Executive Committee shall be such as is provided specifically in Florida Statutes and as may be delegated to the Martin County Executive Committee by State Party Rules from time to time.

These By-Laws of the Martin County Executive Committee were duly adopted by a majority of the full membership of the Martin County Executive Committee on the 13th day of May , 2013 at which a quorum of the membership was present.

MARTIN COUNTY EXECUTIVE COMMITTEE

By: \_\_\_\_\_  
Chairman

**ATTEST:**

\_\_\_\_\_  
Secretary of the Martin County  
Executive Committee

Original signed by Kathleen A. Boland Chairman, and attested by Lidia Lejman, Secretary

Hard Copy on File at Martin County Republican Headquarters  
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